

Freelance Work Confirmation

Date: [Insert Date]

To,

[Client's Name]

[Client's Address]

[City, State, Zip Code]

Dear [Client's Name],

I am writing to confirm our agreement regarding the freelance work you have requested. Below are the details of our arrangement:

- **Project Title:** [Insert Project Title]
- **Project Description:** [Brief description of the project]
- **Start Date:** [Insert Start Date]
- **Completion Date:** [Insert Completion Date]
- **Payment Amount:** [Insert Payment Amount]
- **Payment Method:** [Insert Payment Method]

Thank you for this opportunity. I look forward to working with you and delivering quality results.

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email Address]

[Your Phone Number]