

Letter of Withdrawal from Partnership

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Partner's Name]

[Partner's Address]

[City, State, Zip Code]

Dear [Partner's Name],

I am writing to formally notify you of my decision to withdraw from our partnership in [Partnership Name], effective [Withdrawal Date]. This decision has not come easily, and I believe it is in the best interest of both parties that I step away at this time.

Please let me know how you would like to handle the existing assets and liabilities of the partnership. I am committed to making this transition as smooth as possible.

Thank you for the time we have worked together. I wish you all the best in your future endeavors.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Name]