

Termination of Partnership Agreement

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Partner's Name]
[Partner's Address]
[City, State, Zip Code]

Dear [Partner's Name],

I am writing to formally notify you of the termination of our partnership agreement effective [Termination Date]. This decision comes after careful consideration, and it is in the best interest of both parties.

According to the terms of our partnership agreement, we are required to provide [Notice Period] notice of termination. Please consider this letter as the official notice.

I appreciate the time we have worked together and hope to settle any remaining obligations promptly and amicably. Please let me know how you would like to proceed with the final arrangements.

Thank you for your understanding.

Sincerely,

[Your Name]