

# Notice of Partnership Conclusion

Date: [Insert Date]

[Your Name]

[Your Title]

[Your Company Name]

[Your Company Address]

To: [Partner's Name]

[Partner's Title]

[Partner's Company Name]

[Partner's Company Address]

Dear [Partner's Name],

We hereby inform you that as of [Insert End Date], our partnership under [Partnership Agreement Name] will be concluded. This decision has been made in accordance with the terms outlined in our agreement.

We thank you for the collaboration and effort put forth during our partnership. We appreciate the experiences we shared and wish you continued success in your future endeavors.

Please feel free to reach out should you have any questions or need further clarification regarding this conclusion.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]