

# Partnership Termination Announcement

Date: [Insert Date]

Dear [Partner's Name],

We hope this message finds you well. We are writing to formally announce the amicable termination of our partnership effective [Insert Termination Date]. This decision comes after careful consideration and mutual agreement that it is in the best interest of both parties.

We wish to express our sincere gratitude for the collaboration and the successes we have achieved together during our partnership. This experience has been invaluable to us, and we appreciate your support and dedication.

Please let us know if you require any assistance during the transition period. We are committed to ensuring a smooth separation process.

Thank you once again for the positive working relationship we have had. We wish you all the best for your future endeavors.

Sincerely,

[Your Name]

[Your Title]

[Your Company]