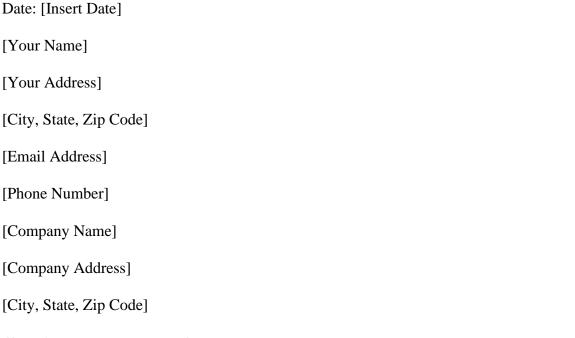
## **Product Return and Replacement Request**



## **Subject: Request for Product Return and Replacement**

Dear [Customer Service Team/Specific Name],

I am writing to formally request the return and replacement of a product I purchased from your company on [Purchase Date]. The details of the order are as follows:

- Order Number: [Insert Order Number]
- Product Name: [Insert Product Name]
- Date of Purchase: [Insert Purchase Date]
- Reason for Return: [Briefly Explain Reason]

The product is [describe condition, e.g., defective, incorrect item]. I have attached a copy of my receipt and any relevant documentation for your reference.

I would appreciate it if you could provide instructions on how to proceed with the return and the timeline for receiving the replacement. Thank you for your attention to this matter.

| Sincerely, |
|------------|
|            |

[Your Name]