

Order Replacement Information

Dear [Customer Name],

Thank you for reaching out to us regarding your recent order #[Order Number]. We understand that you have requested a replacement for your item.

We are committed to providing our customers with the best service possible. Your replacement request has been processed, and the new item will be shipped to you shortly.

Replacement Details:

- **Original Item:** [Original Item Description]
- **Replacement Item:** [Replacement Item Description]
- **Estimated Delivery Date:** [Delivery Date]

Please let us know if you have any questions or if there is anything else we can assist you with.

Thank you for your understanding and for being a valued customer.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Contact Information]