

Workshop Participation Confirmation

Dear [Attendee's Name],

Thank you for registering for our upcoming workshop titled "[Workshop Title]" scheduled on [Date] at [Venue].

We are pleased to confirm your participation. Below are the details of the workshop:

- **Date:** [Date]
- **Time:** [Start Time] - [End Time]
- **Venue:** [Venue]
- **Workshop Leader:** [Leader's Name]

Please arrive at least 15 minutes early for registration. Should you have any questions, feel free to reach out to us at [Contact Information].

We look forward to seeing you!

Best regards,

[Your Name]

[Your Position]

[Your Organization]

[Contact Information]