

Request for Doctor's Appointment

Date: [Insert Date]

To,

Dr. [Doctor's Name]

[Clinic/Hospital Name]

[Address]

Dear Dr. [Doctor's Last Name],

I hope this message finds you well. I am writing to request an appointment for a consultation regarding [briefly mention the reason, e.g., my ongoing health issues, a specific concern, etc.].

My availability is as follows:

- [Preferred date and time 1]
- [Preferred date and time 2]
- [Preferred date and time 3]

Please let me know if you have any available slots that fit within these times or if I should consider other options.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Contact Information]

[Your Address]