

Job Interview Invitation

Dear [Candidate's Name],

We are pleased to inform you that your application for the Managerial Role at [Company Name] has been shortlisted. We would like to invite you for an interview to further discuss your qualifications and experiences.

Date: [Insert Date]

Time: [Insert Time]

Location: [Insert Location]

Please confirm your availability for the interview at your earliest convenience. We look forward to meeting you and learning more about how you can contribute to our team.

Thank you,

[Your Name]

[Your Position]

[Company Name]

[Contact Information]