

Letter of Expression of Interest

Date: [Insert Date]

[Your Name]
[Your Position]
[Your Company]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Recipient Name]
[Recipient Position]
[Recipient Company]
[Recipient Address]
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to express our interest in engaging in business negotiations with [Recipient Company]. We believe that a partnership between our companies could yield significant benefits and enhance our respective offerings in the market.

At [Your Company], we specialize in [brief description of your business and services]. We have identified potential synergies that could drive mutual growth and profitability.

We would appreciate the opportunity to discuss this potential collaboration further. Please let us know a convenient time for you to connect.

Thank you for considering this proposal. We look forward to your response.

Sincerely,

[Your Name]
[Your Position]
[Your Company]