

# You're Invited!

Dear [Recipient's Name],

We are excited to invite you and your family to our upcoming School Community Holiday Program!

**Date:** [Date of Event]

**Time:** [Start Time] to [End Time]

**Location:** [Venue/School Address]

This program is designed to bring our community together for a fun-filled day of activities, games, and festive cheer. There will be something for everyone!

Please RSVP by [RSVP Date] to ensure we have enough materials and refreshments for all attendees.

We look forward to celebrating the holiday season with you!

Warm regards,

[Your Name]

[Your Position]

[School Name]

[Contact Information]