

Letter of Complaint Regarding Poor Public Service Response Times

Date: [Insert Date]

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Recipient's Name]
[Title/Position]
[Department/Agency Name]
[Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally express my dissatisfaction with the response times of the public service provided by [Department/Agency Name]. As a resident of [Your City/Area], I have encountered several instances where the delay in response has led to significant inconvenience and frustration.

On [specific date], I contacted your office regarding [briefly describe the issue or service needed], and I was disappointed to find that it took [duration of time] to receive a response. This delay is not only unacceptable but also detrimental to the community that relies on timely assistance from your department.

I urge you to address this issue promptly to ensure that the citizens of [Your City/Area] receive the service and attention they deserve. It is crucial for public service entities to uphold a standard that reflects efficiency and accountability.

Thank you for your attention to this important matter. I hope to see improvements in the response times of your department in the near future.

Sincerely,

[Your Name]