

Complaint About Inadequate Public Service Facilities

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Title]
[Department/Organization Name]
[Address]
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to formally express my dissatisfaction with the inadequate public service facilities available in our community, specifically [describe the specific facilities, e.g., public transportation, parks, libraries].

[Provide specific details about your complaint, such as issues faced, frequency of incidents, and how it affects the community. Mention personal experiences if relevant.]

I urge you to take immediate action to address these deficiencies. Improving these facilities is crucial for the well-being of our community members.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]