

# Complaint About Delays in Public Service Processing

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Title]

[Department/Organization Name]

[Organization Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally express my dissatisfaction with the delays I have experienced regarding the processing of [specific service, e.g., my application for a permit, my request for a public service, etc.]. I submitted my application on [date of submission], and as of today, I have yet to receive any updates or communication regarding its status.

According to your stated processing times, I expected some feedback by [expected date], but this timeframe has significantly exceeded my expectations. The lack of communication has caused me [explain any impact this has had, e.g., undue stress, inconvenience, financial hardship, etc.].

I kindly request an update on the status of my application and an explanation for the delay. Furthermore, I urge you to review your processing protocols to ensure that other citizens do not experience similar frustrations in the future.

Thank you for your immediate attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]