

Interview Confirmation

Dear [Candidate's Name],

We are pleased to inform you that your interview for the [Job Title] position has been scheduled. Please find the details below:

Date: [Insert Date]

Time: [Insert Time]

Location: [Insert Location or Platform for Online Interview]

Interviewer(s): [Insert Interviewer's Name(s)]

Please confirm your availability for the scheduled interview. We look forward to speaking with you.

Best regards,

[Your Name]

[Your Job Title]

[Company Name]

[Contact Information]