

Interview Invitation

Dear [Candidate's Name],

We are pleased to inform you that you have been shortlisted for an interview for the [Job Title] position at [Company Name]. We were impressed with your application and would like to discuss your qualifications further.

Interview Details:

Date: [Date]

Time: [Time]

Location: [Company Address]

Please confirm your availability for the scheduled date and time. If you have any questions, feel free to reach out to us at [Contact Information].

We look forward to meeting you!

Best Regards,

[Your Name]

[Your Position]

[Company Name]

[Company Phone]

[Company Email]