

Security Deposit Refund Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email Address]

[Your Phone Number]

[Landlord's Name]

[Landlord's Address]

[City, State, Zip Code]

Dear [Landlord's Name],

I hope this message finds you well. I am writing to formally request the refund of my security deposit for the rental property located at [Rental Property Address], which I vacated on [Move-Out Date].

As per our rental agreement, I paid a security deposit of [Deposit Amount] on [Deposit Date]. I believe that the property was returned in good condition, with no damages beyond normal wear and tear.

I kindly ask that you process the refund at your earliest convenience. Please let me know if you need any further information or if any forms need to be completed. I can be reached at [Your Phone Number] or [Your Email Address].

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]