

Security Deposit Refund Request

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Landlord's Name]

[Landlord's Address]

[City, State, Zip Code]

Dear [Landlord's Name],

I hope this message finds you well. I am writing to formally request the refund of my security deposit for the property located at [Rental Property Address], which I vacated on [Move-Out Date]. According to our rental agreement, I am entitled to a full refund of my security deposit, minus any appropriate deductions.

As discussed during the move-out inspection, I have addressed several minor repairs and maintenance issues to ensure the property was left in good condition. I have attached the receipts for these repairs, totaling [Total Amount]. I believe that these expenses should be taken into consideration when calculating my deposit refund.

Attached Receipts:

- Repair 1: [Description] - \$[Amount]
- Repair 2: [Description] - \$[Amount]
- Repair 3: [Description] - \$[Amount]

Please let me know if you require any further information or documentation. I look forward to your prompt response regarding my security deposit refund.

Thank you for your attention to this matter.

Sincerely,

[Your Name]