

Security Deposit Refund Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email Address]

[Your Phone Number]

[Landlord's Name]

[Landlord's Address]

[City, State, Zip Code]

Dear [Landlord's Name],

I hope this message finds you well. I am writing to formally request the refund of my security deposit for the rental property located at [Property Address], which I vacated on [Move-Out Date].

As per our lease agreement, the security deposit was collected to cover any damages or non-payment of rent. Since I have fulfilled all terms of the lease and left the property in good condition, I believe that the entirety of my security deposit should be refunded. Please note that there are no deductibles applicable as I have not incurred any damages or unpaid balances.

I kindly request the refund of my security deposit in the amount of [Amount] to be sent to my address listed above by [Desired Date]. If you require any further information or documentation to process this request, please feel free to contact me.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]