

# Request for Feedback

Dear [Recipient's Name],

I hope this message finds you well. I wanted to take a moment to express my gratitude for your participation in our recent training session on [Training Topic] held on [Date]. Your insights and engagement were invaluable to the success of the event.

In our continuous effort to improve our programs, I would appreciate it if you could provide your feedback regarding the session. Your thoughts on the content, delivery, and overall experience will help us enhance future training sessions.

Please consider answering the following questions:

- What did you find most beneficial from the training?
- Were there any areas that you think could be improved?
- Would you recommend this training to others? Why or why not?

Thank you for taking the time to share your feedback. It is greatly appreciated and will be instrumental in shaping our future training initiatives.

Best regards,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]