

Dear [Manager's Name],

I hope this message finds you well. I am writing to inquire about the feedback regarding my recent performance review conducted on [Date of Review]. I value your insights and would appreciate any additional comments or suggestions you may have that could help me enhance my performance.

Understanding your perspective is important to me, as I aspire to continually improve and contribute effectively to our team. If you could spare some time, I would be grateful to hear your thoughts.

Thank you for your attention, and I look forward to your feedback.

Sincerely,

[Your Name]

[Your Position]

[Your Contact Information]