

Supplier Agreement Extension Confirmation

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Supplier Name]

[Supplier Company Name]

[Supplier Address]

[City, State, Zip Code]

Dear [Supplier Name],

We are pleased to confirm the extension of our supplier agreement dated [Original Agreement Date]. This extension will be in effect from [Start Date of Extension] to [End Date of Extension]. All terms and conditions outlined in the original agreement will remain unchanged during this period.

Please acknowledge your acceptance of this extension by signing below and returning a copy to us by [Response Deadline].

Thank you for your continued partnership.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

Supplier Acceptance:

[Supplier Name]

Date: _____