

Request for Corporate Partnership

Date: [Insert Date]

To,

[Recipient's Name]

[Recipient's Title]

[Company Name]

[Company Address]

Dear [Recipient's Name],

I hope this letter finds you well. My name is [Your Name], and I am the [Your Title] at [Your Organization], a non-profit organization dedicated to [briefly describe your organization's mission]. We are reaching out to [Company Name] to explore the possibility of forming a partnership that could greatly benefit our community while enhancing your corporate social responsibility initiatives.

We are currently organizing [describe the charity event or program, including its purpose and impact]. This initiative aims to [explain what the event or program will achieve]. We believe that with [Company Name]'s support, we can reach a wider audience and make an even greater impact.

We would love the opportunity to discuss how we can collaborate. In exchange for your support, we can offer [mention any benefits for the company, such as branding opportunities, marketing, and visibility at the event].

Please feel free to contact me at [Your Phone Number] or [Your Email Address] to arrange a meeting. I look forward to the possibility of partnering together to make a difference in our community.

Thank you for considering this opportunity.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Your Organization Address]

[Your Organization Phone Number]

[Your Organization Website]