

# Consumer Goods Defect Complaint

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

To: [Company Name]

[Company Address]

[City, State, Zip Code]

Dear Customer Service,

I am writing to formally complain about a defect in a product I purchased from your company on [purchase date]. The product is [Product Name, Model Number, or SKU]. Unfortunately, I have encountered the following issues: [Describe the defect or problem in detail].

I have attached a copy of my receipt and any relevant photographs that demonstrate the defect. I would appreciate a prompt response regarding how you plan to address this issue, whether through a replacement, repair, or refund.

Thank you for your attention to this matter. I look forward to your swift response.

Sincerely,

[Your Name]