

Application Status Inquiry

Date: [Insert Date]

[University Name]

[Admissions Office]

[University Address]

[City, State, Zip Code]

Dear Admissions Office,

I hope this message finds you well. My name is [Your Name], and I am writing to inquire about the status of my application to [Program Name] for the [Term/Year] semester. My application ID is [Application ID].

It has been [duration since submission] since I submitted my application, and I would greatly appreciate any updates regarding the review process and my application status.

Thank you for your time and assistance. I look forward to your response.

Sincerely,

[Your Name]

[Your Email]

[Your Phone Number]