

# Tenant Complaint Letter

Date: [Insert Date]

[Landlord's Name]

[Landlord's Address]

[City, State, Zip Code]

Dear [Landlord's Name],

I hope this message finds you well. I am writing to formally address an ongoing issue regarding utility problems in my apartment located at [Your Apartment Address].

Since [specific date or duration], I have been experiencing [describe the specific utility issue, e.g., lack of hot water, heating problems, power outages]. This situation has caused me considerable inconvenience and discomfort.

I kindly request that you address this matter as soon as possible. According to [cite any relevant lease agreement clauses or tenant laws], tenants are entitled to a safe and habitable living environment, which should include properly functioning utilities.

Please let me know how and when this issue can be resolved. I appreciate your prompt attention to this matter.

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Contact Information]