

# Request for Remuneration Increase

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Manager's Name]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Manager's Name],

I hope this message finds you well. I am writing to formally request a review of my current remuneration in light of recent industry benchmarks and my contributions to the team.

Over the past [duration of employment], I have taken on additional responsibilities, including [briefly list additional responsibilities or achievements]. These contributions have helped [describe how your work has positively impacted the team or company].

According to my research, the current market rate for my position is [insert benchmark data], which is significantly higher than my current salary. I believe aligning my remuneration with industry standards would accurately reflect my value and contributions.

I would appreciate the opportunity to discuss this matter further. Thank you for considering my request. I look forward to your response.

Sincerely,

[Your Name]