

Notice of Termination of Lease

Date: [Insert Date]

To: [Tenant's Name]

Address: [Tenant's Address]

Dear [Tenant's Name],

This letter serves as formal notice to terminate your lease agreement for the property located at [Property Address]. In accordance with the lease terms, we are providing you with [insert notice period, e.g., 30 days] notice. Your lease will officially terminate on [Insert Termination Date].

Please ensure that the property is vacated by this date and that all keys are returned to our office.

If you have any questions or need further assistance during your move-out process, please feel free to contact us at [Landlord's Phone Number] or [Landlord's Email Address].

Thank you for your cooperation.

Sincerely,

[Landlord's Name]

[Landlord's Address]

[Landlord's Contact Information]