

# Rental Lease Termination Notice

Date: [Insert Date]

To: [Subtenant's Name]

Address: [Subtenant's Address]

Dear [Subtenant's Name],

This letter serves as formal notice of the termination of your rental lease agreement for the property located at [Property Address]. As per our agreement, the lease will terminate on [Termination Date].

Please ensure that you vacate the premises by this date and return all keys to me. I kindly request that you leave the property in good condition.

If you have any questions or need to discuss this further, please feel free to contact me at [Your Phone Number] or [Your Email Address].

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Address]

[Your Phone Number]

[Your Email Address]