

Notification of Diplomatic Return

Date: [Insert Date]

To: [Recipient's Name]

Title: [Recipient's Title]

Organization: [Recipient's Organization]

Address: [Recipient's Address]

Dear [Recipient's Name],

I am writing to formally notify you of the return of [Name of Diplomat/Delegate] to [Home Country] effective [Insert Date]. This decision has been made following the conclusion of [specific mission, event, or assignment].

We would like to express our gratitude for the support and cooperation extended to [Name of Diplomat/Delegate] during their tenure here. Their contributions have been invaluable, and we hope to maintain the positive relations established during this period.

Please do not hesitate to reach out if you require any further information or assistance regarding the transition.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Your Contact Information]