

Emergency Relocation Notice

Date: [Insert Date]

To: [Resident's Name]

Address: [Resident's Address]

Dear [Resident's Name],

This letter serves as an official notice of emergency relocation due to [briefly explain emergency reason, e.g., unsafe living conditions, natural disaster, etc.]. In order to ensure your safety and well-being, you are required to vacate the premises by [insert deadline date].

You will be provided with temporary accommodation at [insert location of temporary accommodation], which will be available starting from [insert date]. Our team will assist you during this transition process, and you can contact us at [insert contact information] for any assistance you may need.

Please acknowledge receipt of this notice by signing and returning the attached form by [insert acknowledgment deadline]. Your cooperation in this matter is greatly appreciated.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Your Contact Information]