

# Collaborative Project Funding Request

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Title]

[Recipient's Organization]

[Recipient's Address]

Dear [Recipient's Name],

We are writing to seek funding for our collaborative project titled "[Project Title]," which aims to [briefly describe the project's goal and objectives]. Our partnership consists of [list partner organizations and brief descriptions of their roles], and together we have the expertise and resources to successfully execute this initiative.

We believe this project will have a significant impact on [describe the target community, issue, or area of focus]. With your support, we aim to [outline expected outcomes and benefits].

The total budget for the project is [insert total budget amount], and we are requesting [insert amount requested] to help us achieve our objectives. A detailed budget breakdown is attached for your review.

We appreciate your consideration of our request and would be happy to provide any additional information needed. We look forward to the possibility of working together on this important initiative.

Thank you for your time and support.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Your Contact Information]