

Account Suspension Reminder

Dear [Recipient's Name],

We hope this message finds you well. We are writing to remind you that your account with us is currently at risk of suspension due to unresolved disputes.

As of [Date], the following issues have not been addressed:

- [Dispute 1 Description]
- [Dispute 2 Description]
- [Dispute 3 Description]

To avoid suspension, we kindly ask that you resolve these disputes by [Deadline Date]. Please contact our support team at [Support Email/Phone Number] if you need assistance.

Thank you for your attention to this matter. We value your business and hope to resolve this issue promptly.

Best regards,

[Your Name]
[Your Position]
[Your Company]