

# Lease Renewal Reminder

Date: [Insert Date]

Dear [Tenant's Name],

This is a friendly reminder that your lease for the property located at [Property Address] is set to expire on [Lease Expiration Date]. We would like to discuss the renewal of your lease.

If you are interested in renewing your lease, please let us know by [Response Deadline]. Should you have any questions or need further clarification, feel free to reach out.

Thank you for being a valued tenant!

Sincerely,

[Your Name]

[Your Contact Information]

[Your Company Name]