

Notice of Lease Renewal Terms

Date: [Insert Date]

To: [Tenant's Name]

[Tenant's Address]

Dear [Tenant's Name],

This letter serves as a formal notice regarding the renewal terms for your lease at [Property Address], which is set to expire on [Lease Expiration Date].

The proposed terms for the renewal of your lease are as follows:

- New Lease Term: [Insert New Lease Term]
- Monthly Rent: [Insert New Rent Amount]
- Security Deposit: [Insert New Security Deposit Amount]
- Additional Terms: [Insert Any Additional Terms]

Please review the terms above and confirm your decision by [Response Deadline]. If you wish to discuss these terms further, do not hesitate to contact me at [Your Phone Number] or [Your Email].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Position]

[Your Company/Property Management Name]

[Your Contact Information]