

Insurance Claim Letter

Date: [Insert Date]

To,
[Insurance Company Name]
[Address Line 1]
[Address Line 2]
[City, State, Zip Code]

Subject: Insurance Claim for Flood Damage - Policy No: [Insert Policy Number]

Dear [Claims Adjuster's Name or General "Claims Department"],

I am writing to formally submit a claim for damages to my property caused by flooding on [insert date of flooding]. My policy number is [insert policy number]. The flooding resulted in significant damage to my home located at [insert property address].

Attached, please find the following documents to support my claim:

- Photos of the damage
- Copy of the police report (if applicable)
- Estimates for repair costs
- Any previous correspondence regarding this issue

Please let me know if any additional information or documentation is required to process my claim. I appreciate your prompt attention to this matter and look forward to your response.

Thank you for your assistance.

Sincerely,
[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Phone Number]
[Your Email Address]