

# Insurance Claim Assertion

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]

[Date]

[Insurance Company Name]  
[Insurance Company Address]  
[City, State, Zip Code]

Dear [Claims Adjuster's Name],

Subject: Assertion of Insurance Claim - Personal Liability

I am writing to formally assert my claim under my personal liability insurance policy (Policy No: [Your Policy Number]) concerning the incident that occurred on [Date of Incident]. This letter outlines the details and asserts my request for coverage of the related damages.

On [Date of Incident], [Briefly describe the incident, including relevant facts that support your claim]. As a result of this incident, I have incurred expenses amounting to [Total Claim Amount].

Attached to this letter are copies of all necessary documents, including police reports, photographs, medical bills, and any other pertinent information relevant to my claim.

I kindly ask that you review this matter at your earliest convenience and provide confirmation of coverage for the damages incurred. Please feel free to reach out to me at [Your Phone Number] or [Your Email Address] should you require any additional information.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,  
[Your Name]