

# Formal Request for Lease Renewal

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Landlord's Name]  
[Landlord's Address]  
[City, State, Zip Code]

Dear [Landlord's Name],

I hope this letter finds you well. I am writing to formally request the renewal of my lease for the property located at [Property Address], which is set to expire on [Lease Expiration Date].

During my time at the residence, I have taken great care to maintain the property, and I hope to continue to do so for another lease term. I would greatly appreciate your consideration in renewing my lease under similar terms.

If possible, I would like to discuss any potential changes to the lease terms, including the rent amount. Please let me know a convenient time for us to meet or discuss this over the phone.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,  
[Your Name]