

Academic Probation Follow-Up Letter

Date: [Insert Date]

Dear [Student's Name],

We hope this message finds you well. We are writing to follow up on your academic progress since you were placed on academic probation following the [insert semester/term]. As part of our commitment to your success, we would like to discuss your progress and any challenges you may be facing.

We encourage you to take advantage of the resources available to you, including academic advising, tutoring services, and workshops aimed at improving study skills and time management. It is important to reinforce your academic goals and seek support when needed.

Please schedule a meeting with your academic advisor by [insert deadline date] to discuss your current status and develop a plan to help you regain good standing. This is a vital step in ensuring that you remain on track to achieve your academic aspirations.

Thank you for your attention to this matter. We are here to support you, and we believe in your potential to succeed.

Sincerely,

[Your Name]

[Your Title]

[Department Name]

[University Name]

[Contact Information]