

Academic Probation Confirmation

Date: [Insert Date]

Dear [Student's Name],

We hope this message finds you well. This letter serves as an official notification of your academic probation status for the [Insert Academic Term/Year]. After a review of your academic performance, it has been determined that your current GPA is below the required minimum for good standing.

As a result, you are placed on academic probation. During this period, we encourage you to seek support and utilize available resources, such as academic advising and tutoring services, to improve your academic performance.

Please schedule a meeting with your academic advisor by [Insert Deadline] to discuss your academic plan and strategies for success. Failure to improve your GPA may result in further academic consequences, including potential dismissal from the program.

We believe in your potential and are here to support you through this process.

Sincerely,

[Your Name]

[Your Title]

[Department/Office Name]

[University Name]

[Contact Information]