Course Completion Confirmation

Date: [Insert Date]

To Whom It May Concern,

This letter serves to confirm that [Student's Name] has successfully completed the course titled [Course Name] on [Completion Date].

The course, which was held from [Start Date] to [End Date], covered the following topics:

- [Topic 1]
- [Topic 2]
- [Topic 3]

We commend [Student's Name] for their dedication and effort throughout the course.

If you have any further questions, please do not hesitate to contact us.

Sincerely,

[Your Name]
[Your Position]
[Institution Name]
[Contact Information]