

Notice for New Health Policy Implementation

Date: [Insert Date]

To: All Employees

From: [Your Name/Your Department]

Subject: Implementation of New Health Policy

Dear Team,

We are pleased to announce the implementation of a new health policy aimed at promoting the well-being of all employees. This policy will take effect on [Effective Date].

Key highlights of the new health policy include:

- Enhanced mental health support services
- Better access to wellness programs
- Updated health benefits packages
- Regular health screenings and flu shots

We believe that these changes will create a healthier work environment and support the overall health of our valued employees.

Please familiarize yourself with the full details of the policy attached to this notice. We encourage you to reach out to the HR department with any questions or concerns.

Thank you for your attention to this important matter.

Sincerely,

[Your Name]

[Your Position]

[Your Company]