

Jury Duty Exemption Request

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Date]

[Court's Name]

[Court's Address]

[City, State, ZIP Code]

Dear [Court Clerk's Name],

I am writing to formally request an exemption from jury duty scheduled for [date of jury duty] due to [reason for exemption, e.g., medical issues, financial hardship, caregiving responsibilities].

Attached to this letter, you will find [list any supporting documents, e.g., physician's note, care responsibilities, etc.] to support my request.

I appreciate your understanding and consideration of my situation. Please let me know if you need any further information.

Thank you for your attention to this matter.

Sincerely,

[Your Name]