

Membership Non-Renewal Notification

Dear [Member's Name],

We hope this message finds you well. We are writing to inform you that your membership with [Organization/Club Name] is set to expire on [Expiration Date] and has not been renewed.

If you wish to continue enjoying the benefits of your membership, we encourage you to renew by [Renewal Deadline]. If you have any questions or require assistance, please do not hesitate to reach out to us.

Thank you for being a valued member of [Organization/Club Name].

Sincerely,

[Your Name]

[Your Position]

[Organization/Club Name]

[Contact Information]