

Telephone Service Renewal Notice

Dear [Customer's Name],

We hope this message finds you well. We are writing to inform you about the upcoming renewal of your telephone service, which is scheduled for [Renewal Date]. Your current plan, [Plan Name], will automatically renew unless we hear from you otherwise.

Here are the details of your renewal:

- **Service Plan:** [Plan Name]
- **Renewal Date:** [Renewal Date]
- **Monthly Rate:** [Monthly Rate]
- **Contract Duration:** [Contract Duration]

If you wish to make any changes to your plan or if you have any questions, please contact our customer service team at [Customer Service Phone Number] or [Customer Service Email].

Thank you for choosing our services. We appreciate your business!

Sincerely,

[Your Company Name]

[Your Company Contact Information]