

Utility Bill Dispute Resolution

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Utility Company Name]

[Utility Company Address]

[City, State, Zip Code]

Dear [Utility Company Customer Service/Specific Contact],

I am writing to formally dispute my recent utility bill dated [Insert Bill Date] with account number [Insert Account Number]. I have noticed discrepancies that I would like to bring to your attention.

The main issue I have identified includes:

- [Describe the discrepancy or issue]
- [Mention any previous correspondence]
- [State any other relevant details]

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Signature (if sending a hard copy)]