

Notification of Service Delay

Dear Valued Customer,

We hope this message finds you well. We are reaching out to inform you that due to unforeseen circumstances, there will be a delay in our services. We understand how important our services are to you and are sincerely sorry for any inconvenience this may cause.

We are doing our utmost to resolve the situation and anticipate that services will return to normal by [insert date]. We appreciate your patience and understanding during this time.

If you have any questions or require further assistance, please do not hesitate to contact us at [insert contact information].

Thank you for your continued support.

Sincerely,

[Your Company Name]

[Your Company Contact Information]