

Notice of Civic Engagement Meeting

Dear [Community Member/Organization Name],

We are pleased to invite you to our upcoming Civic Engagement Meeting scheduled for:

- **Date:** [Insert Date]
- **Time:** [Insert Time]
- **Location:** [Insert Location]

The purpose of this meeting is to discuss important community issues, gather feedback, and work collaboratively towards actionable solutions.

Please RSVP by [Insert RSVP Date] to ensure your participation.

Thank you for your commitment to making our community a better place.

Sincerely,

[Your Name]

[Your Position]

[Organization Name]

[Contact Information]