

Tax Audit Outcome Appeal

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

To Whom It May Concern,

I am writing to formally appeal the outcome of the recent tax audit conducted on my accounts for the year [Insert Year]. The audit resulted in adjustments that I believe do not accurately reflect my tax situation.

Details of the audit can be found in the audit report dated [Insert Date of Audit Report]. I am particularly contesting the following findings:

- [Insert specific finding or adjustment 1]
- [Insert specific finding or adjustment 2]
- [Insert specific finding or adjustment 3]

Upon reviewing the documentation and calculations, I believe that [insert your argument or reasoning]. I have attached supporting documents that substantiate my position.

I respectfully request a reconsideration of the audit findings based on this additional information. Please let me know how to proceed and if there are any further steps I need to take to facilitate this process.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Tax Identification Number]